Form 24.1C

Courts of Justice Act

(General heading)

STATEMENT OF ISSUES

*(To be provided to mediator and parties at least seven days before the mediation session)*

1. Factual and legal issues in dispute

The plaintiff *(or* defendant*)* states that the following factual and legal issues are in dispute and remain to be resolved.

*(Issues should be stated briefly and numbered* consecutively*.)*

2. Party’s position and interests (what the party hopes to achieve)

*(Brief summary.)*

3. Attached documents

Attached to this form are the following documents that the plaintiff *(or* defendant*)* considers of central importance in the action: *(list)*

*(date) (party’s signature)*

 *(Name, address, telephone number and e-mail address (if any) of lawyer of party filing statement of issues, or of party)*

NOTE: When the plaintiff provides a copy of this form to the mediator, a copy of the pleadings shall also be included.

NOTE: Rule 24.1.14 provides as follows:

All communications at a mediation session and the mediator’s notes and records shall be deemed to be without prejudice settlement discussions.

RCP-E 24.1C (February 1, 2021)